

UPDATED

**MEETING NOTICE
AAA4 GOVERNING BOARD**

(916) 486-1876

DATE: February 14, 2025

TIME: 10:00 a.m. – 12:00 p.m.

PLACE: SACRAMENTO COUNTY
Agency on Aging Area 4
1401 El Camino Avenue
Suite 400 – Board Room
Sacramento, CA 95815

Our Mission: Enriching the lives of older adults and people with disabilities by **FOSTERING** networks of support, **ADVOCATING** for individual choice, **COLLABORATING** with others, **ENSURING** equity, and **STRIVING** to do so with conviction.

Alternate Locations:

Loyalton Social Hall
105 Beckwith Street
Loyalton, CA 96118

Downieville Courthouse
100 Courthouse Square, #200
Downieville, CA 95936

AGENDA

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. COMMENTS FROM THE PUBLIC

The Governing Board welcomes comments on any agenda item as it is addressed. Individuals will be limited to 5 minutes; 15 minutes for a representative of a group. Comments may be made on any subject not on the agenda. A specific time limit will be established based on the number of people wishing to speak, for a total of 15 minutes per subject.

IV. CONSENT CALENDAR

Consent items are expected to be routine and noncontroversial. The Governing Board will act upon them at one time without discussion unless any Board member, staff member, or member of the public requests that an item be removed from the consent calendar for discussion.

- A.** Adopt the Agenda
- B.** Approve the Minutes of 12/13/2024
- C.** Approve AAA4 2025 Committee Appointments
- D.** Approve COLA (Cost-of-Living Adjustment)

V. CORRESPONDENCE

- A.** Final Letter: LA Fires Recovery Funding – Older Adults and People with Disabilities

COMMITTEE MEETINGS

Audit/Finance Committee Meeting: **9:00 a.m. – 9:30 a.m., Friday, February 14, 2025**
Executive Committee Meeting: **9:30 a.m. – 10:00 a.m., Friday, February 14, 2025**

Please visit www.agencyonaging4.org for additional information

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VI. ACTION ITEMS

- A. Approve mid-year JPEC recommendations
- B. Approve Resolution No. 324: County Match requests
- C. Approve One-Time-Only (OTO) awards

VII. DISCUSSION/PRESENTATION

- A. Conflict of Interest and the 2025-29 RFP (Request for Proposal), *presented by AAA4 Staff*

VIII. REPORTS

- A. Executive Committee
- B. Audit/Finance Committee
- C. Advisory Council
- D. Legislative Committee
- E. Joint Program Evaluation Committee (JPEC)
- F. Executive Director

IX. ANNOUNCEMENTS

X. ADJOURNMENT

Attachments to be sent under separate cover

- Mid-Year Performance Chart, SFY 2024-25
- Individual County Match Tables for SFY 2025-26

***Members of the public wishing to join the meeting via Zoom, please use the link below:**

<https://us02web.zoom.us/j/81451757186>

If you need a disability-related reasonable accommodation to participate in this meeting, please contact the AAA4 office at (916) 486-1876, or email GoverningBoard@AgencyOnAging4.org at least three days in advance with your accommodation request. Every effort will be made to accommodate. However, we cannot guarantee we will be able to honor requests received less than three days in advance.



GOVERNING BOARD MEETING MINUTES

Date: Friday, December 13, 2024
 Location: **SACRAMENTO** County

I. CALL TO ORDER & ROLL CALL

Chair Meghan Rose called the meeting to order at 10:03 a.m., welcoming members and guests. A quorum was established.

County	GB Members Present - 14	Excused = 3 / Absent= 1
Nevada	E. Minett	Supv. Swarhout (E)
Placer	W. Reed	Supv. Jones (E)
Sacramento	C. Nunley; L. Klotz; C. Burton; M. Sawamura; M. Rose	
Sierra	Supv. Dryden**; Supv. Heuer	
Sutter	Supv. Ziegenmeyer	
Yolo	N. Pennebaker; Dr. S. Allen	Supv. Provenza (E)
Yuba	Supv. Blaser; W. Peters	Supv. Vasquez (A)

**Teleconferencing according to AB 2449 Brown Act Emergency Provision.

AAA4 Staff Present: Pam Miller, Will Tift, Linda Berry, Jodi Mesa, Brittany Lathrop, Va Tran and Rashana Wright

AAA4 Staff (via Zoom): Nancy Vasquez, Maggie Borowiak, Yvonne Pacheco-Vong, Anson Houghton, German Ayon, Dr. Julie Bates, Shirley Mohammed, Julie Beckner, Teja Payne, Sara Martinez, Clayton Wyatt, Larry Rodill, Robert Teal, Dominique Vaughn, Agboo Abeywickrama, Cindy Reigert and Catherine Rippetoe

Guests Present Sam White and Joy Cohan, *Meals on Wheels (MoW) Yolo County*

Guests (via Zoom): Soonjin Yoo, *Bridge to Healthy Families, ACC Senior Services*; MSW Intern, *ACC Senior Services*; Jennifer Massello, *Meals on Wheels (MoW) Sacramento County*; Magdalene DeBerg, *Inc. Senior Citizens of Sierra County*; Michelle Nevins, *Del Oro Caregiver Resource Center*; Tink Miller, *Placer Independent Resources Services (PIRS)*; Margaret Fowler, *Yuba County Commission on Aging*; Janice Labrado, *Sacramento Regional Transit System* and Jamie Johnson, *Yolo Healthy Aging Alliance*

II. PLEDGE OF ALLEGIANCE – Led by Meghan Rose

III. COMMENTS FROM THE PUBLIC – None

IV. CONSENT CALENDAR*

- A. Adopt the Agenda
 - B. Approve the Minutes from 11/08/2024
 - C. Approve 2025 Governing Board Meeting Schedule
- One Motion for the consent calendar items A-C

Motion	Second	Passed
E. Minett	Dr. S. Allen	Y=14; N= 0; Abstain=0

V. CORRESPONDENCE – None

VI. ACTION ITEMS*

- A. Installation of New Officers for Calendar Year 2025
- Supervisor Don Blaser administered the oath of office to the newly appointed officers:

- Chair Supervisor Sharon Dryden
- 1st Vice Chair Nancy Pennebaker
- 2nd Vice Chair Cecile Nunley
- Treasurer/Auditor Meghan Rose
- Secretary Erin Minett

Motion	Second	Passed
Supv. Ziegenmeyer	W. Peters	Y= 14; N=0; Abstain=0

B. Approved Final Funding Levels for 2025-27 Request for Proposal (RFP)

COUNTY	AAA4 APPROVED AWARD
	SFY 2025-26
Nevada	\$ 816,950
Placer	\$ 1,754,892
Sacramento	\$ 5,834,909
Sierra	\$ 256,497
Sutter	\$ 490,473
Yolo	\$ 751,202
Yuba	\$ 369,981
PSA 4	\$ 10,274,904

Motion	Second	Passed
C. Nunley	M. Ziegenmeyer	Y=13; N=0; Abstain=0

C. Adopted AAA4 SFY 2023-24 Annual Report with minor corrections.

Motion	Second	Passed
W. Reed	Supv. Blaser	Y=13; N=0; Abstain=0

VII. DISCUSSION/PRESENTATION*

A. Bingocize, presented by Brittany Lathrop of AAA4 Staff

- A health education initiative that effectively integrates the cherished game of B-I-N-G-O with fall prevention strategies

VIII. REPORTS*

A. Executive Committee – Nancy Pennebaker

- The performance evaluation for AAA4 Executive Director, Pam Miller, is currently underway

B. Audit/Finance Committee – Nancy Pennebaker

- The audit is expected to be finalized by February 10, 2025

C. Grants Review Committee – Nancy Pennebaker

- The committee convened on December 6, 2024, to review topics including Parity, RFP Funding, and projected award amounts for in-house Direct Service programs

D. Executive Director – Pam Miller

- Committee Preference forms are requested for submission
- Administration for Community Living (ACL) has issued a new ruling
 - The CDA will now oversee all AAA4 contracts, extending beyond the Older Americans Act
 - Efforts are underway to implement policies that ensure compliance by October 2025
- AAA4 made a presentation to the Sacramento County Human Services Coordinating Council
 - Heidi Richardson, the point of contact, is retiring and wished to inform the Council about our community support initiatives to ensure ongoing assistance
- A partnership with Placer County has been established to demonstrate the process and advantages of administrative claiming
- Participation in the 40th Anniversary Celebration of Yolo Adult Day Health where:
 - Supervisor Provenza and Dawn Myers received recognition
 - Plans are in place to expand the Adult Day Healthcare Building to accommodate more individuals and to name the building Sagewood
- An open house was attended at the Yuba-Sutter Center for Legal Services

- The center has relocated from Yuba City to Marysville and the new office environment is very inviting
- Change in AAA4's leadership structure was announced
 - Will Tift has stepped down from his role as Assistant Director; he has opted to focus solely on his position as Planner Administrator to achieve a better work-life balance
 - An internal candidate will be introduced as the new Assistant Director in early January
 - As AAA4 continues to expand, further reorganization will take place

IX. ANNOUNCEMENTS - *None*

X. ADJOURNMENT

Treasurer Nancy Pennebaker adjourned the meeting on behalf of Chair Meghan Rose at 12:02 p.m.

***TO LISTEN TO THE FULL AUDIO OR REQUEST MATERIALS FROM THIS MEETING, PLEASE EMAIL GoverningBoard@AgencyOnAging4.org**

Recordings are on file for one year.

AGENCY ON AGING AREA 4

2025 COMMITTEE APPOINTMENTS

AREA PLAN COMMITTEE

GOVERNING BOARD

Miko Sawamura
William Reed
Wendell Peters

ADVISORY COUNCIL

Sylvia McBride	Tanna Thomas
Melissa Jacobs	Jim Bohon
Ann Zonderman	Seth Brunner
Laura Drown	Rob Drown

AUDIT & FINANCE COMMITTEE

GOVERNING BOARD

Meghan Rose
Miko Sawamura
Nancy Pennebaker
Cecile Nunley

BYLAWS COMMITTEE

ADVISORY COUNCIL

Tanna Thomas
Jim Bohon
Debbie Panteloglow
Pam Epley

DIVERSITY COMMITTEE

ADVISORY COUNCIL

Charlotte Dorsey
Melissa Jacobs
Sylvia McBride
Pamela Nelson
Dr. Theresa Abah
Tanna Thomas

EXECUTIVE COMMITTEE

GOVERNING BOARD

<i>Chair</i>	Supv. Sharon Dryden
<i>1st Vice Chair</i>	Nancy Pennebaker
<i>2nd Vice Chair</i>	Cecile Nunley
<i>Secretary</i>	Erin Minett
<i>Auditor/Treasurer</i>	Meghan Rose

ADVISORY COUNCIL

<i>Chair</i>	Dr. Catheryn Koss
<i>Vice Chair</i>	Karen Flanagan
<i>Secretary</i>	Sylvia McBride

GRANTS REVIEW COMMITTEE

GOVERNING BOARD

Cecile Nunley	Erin Minett
Miko Sawamura	Leesa Klotz
Nancy Pennebaker	William Reed
Wendell Peters	

ADVISORY COUNCIL

Pamela Nelson	Dr. Theresa Abah
Ann Zonderman	Debbie Panteloglow
Laura Drown	Pam Epley
Karen Flanagan	Seth Brunner
Rob Drown	Marilyn Moreno

JOINT PROGRAM EVALUATION COMMITTEE (JPEC)

GOVERNING BOARD

Erin Minett	Cecile Nunley
Supv. Lila Heuer	Miko Sawamura
Leesa Klotz	Nancy Pennebaker
Meghan Rose	William Reed
Wendell Peters	

ADVISORY COUNCIL

Harrison Linder	Debbie Panteloglow
Seth Brunner	Pam Epley
Marilyn Moreno	Annie Mikal-Heine

LEGISLATIVE COMMITTEE

GOVERNING BOARD

Meghan Rose
Leesa Klotz
Erin Minett

ADVISORY COUNCIL

Sylvia McBride	Pamela Nelson
Melissa Jacobs	Dr. Theresa Abah
Harrison Linder	Ann Zonderman
Charlotte Dorsey	Jim Bohon
Laura Drown	Rob Drown
Karen Flanagan	

NOMINATING COMMITTEE

GOVERNING BOARD

TBD

ADVISORY COUNCIL

TBD

PARLIAMENTARIAN

GOVERNING BOARD

Wendell Peters

ADVISORY COUNCIL

Accepting Members

PERSONNEL COMMITTEE

GOVERNING BOARD

William Reed
Erin Minett
Miko Sawamura
Meghan Rose

RULES of PROCEDURE COMMITTEE

GOVERNING BOARD

Carl Burton
Tonya Beebe
Erin Minett

CONSENT CALENDAR IV. D.

TO: AAA4 GOVERNING BOARD

FROM: Pam Miller

DATE: February 14, 2025

SUBJECT: AAA4 Staff Cost-of-Living Adjustment (COLA) Increases

In accordance with long-standing practice, annual cost-of-living adjustments (COLAs) for AAA4 Staff are based on the California Consumer Price Index (CCPI) and are subject to availability of funds and approval from the Governing Board. The Executive Committee will review the Staff request before making a recommendation to the full Board.

The California Consumer Price Index is released every two months by the State of California, Department of Industrial Relations. The CCPI grew by 2.5% between October 2023 and October 2024.

Therefore, the recommendation is to grant a 2.5% cost-of-living adjustment (COLA) effective January 4, 2025. This COLA adjustment is designed to ensure employee purchasing power is not eroded by inflation.

The cost for all employees is approximately \$61,558 for FY2024-25, or \$123,116 annually. This is within the range that was budgeted at the beginning of the fiscal year. If approved, employees will receive a COLA raise retroactively.

This item requires a roll call vote, either separately or as part of a motion to adopt all items on the Consent Calendar.

ACTION ITEM VI. A.

TO: AAA4 GOVERNING BOARD

FROM: Joint Program Evaluation Committee

DATE: February 10, 2025

SUBJECT: Approve First Quarter JPEC Recommendations

The Joint Program Evaluation Committee (JPEC) met on February 7 to review active compliance concerns as well as Mid-Year performance figures for all AAA4-funded programs for SFY 2024-25.

On the Funded Program Activity Report, there are five items that require Governing Board approval (see pages 4 & 5, Items A² through E²).

In accordance with JPEC Policy, if any new information that is salient to this topic should become available, then AAA4 Staff will share it during the February 14 meeting.

FUNDED PROGRAM ACTIVITY REPORT

SFY 2024-25: Mid-Year Performance (July – December) AND Updates on other Matters

Compiled February 6, 2025

Updated February 9, 2025

For most of the Funded Programs, the scope of this report includes events that occurred during the major, 4-year contract cycle (July 2021 – June 2025). For Funded Programs operating on the minor contract cycle (i.e., Caregiver Assessment & Case Management in Placer, Sacramento & Yolo; Caregiver Respite in Placer, Sacramento & Yolo; and, Health Promotion in all counties) the scope of this report includes events that have occurred since July 1, 2019.

I. OUTSTANDING ACHIEVEMENT

Nominations are welcome from Advisory Council and Governing Board members at any time during the fiscal year.

II. OPEN MATTERS

The 2021-25 Request for Proposal (RFP) resulted in Community Link (211 Yolo) being awarded the contract for Title III-B Senior Information & Assistance provided they satisfy the following conditions:

- a) Such services shall be delivered in a manner that supports and compliments the pre-existing agreement between the County of Yolo and Community Link by which the program known as “211 Yolo” is currently being made available to the public (via the designated 2-1-1 telephone prefix, via a dedicated text number and via web access at: 211yolocounty.com) for the expressed purpose of “linking residents to vital health and human services, information and resources in the community;” and,
- b) Community Link will (to the extent practicable) actively coordinate with the County of Yolo and with the Yolo Healthy Aging Alliance in order to: *i*) establish and regularly maintain some degree of physical presence in the County, and *ii*) remain apprised of the availability and salient characteristics of resources that are available to Older Adults and Family Caregivers who reside in the County and to other interested parties inquiring on behalf of an Older Adult or Family Caregiver who resides in the County.

II. OPEN MATTERS (continued)

All of the Funded Programs that finished SFY 2023-24 Below Range were placed on Collaborative Oversight status. They are:

- AAA4: Caregiver Counseling (BRICC) [All 7 Counties]
- AAA4: Case Management [Placer & Sacramento]
- Community Link – 211 Yolo, Senior I&A [Yolo]
- Gold Country Community Services, Congregate Meals [W. Nevada]
- Inc. Seniors of Sierra County, Congregate Meals [Sierra]
- LSNC Mother Lode Office, Legal Services [Placer]
- Meals on Wheels Yolo County, Congregate & Home-Delivered Meals
- Sierra Senior Services, Congregate Meals [E. Nevada]

III. UPDATE on NEW PROVIDERS/PROGRAMS

Pending approval of an Area Plan Update, AAA4 may be adding a new program to its offering of Title III-D Health Promotion courses. SAIL (Stay Active and Independent for Life) is an evidence-based strength, balance and fitness program for older adults.

IV. IMPACTED SERVICES

The following AAA4-Funded Programs have exceeded their maximum capacity and have either waived a Waiting List or have an active Waiting List:

- AAA4 Dine Around Town:
 - Yuba County: 25 people waiting
 - Sutter County: 40 people waiting
- AAA4 Yuba-Sutter Meals on Wheels:
 - Yuba County: 70 people waiting
 - Sutter County: 68 people waiting
- Del Oro Caregiver Resource Center; Respite Care:
 - Placer County: 288 people waiting
 - Sacramento County: 630 people waiting
 - Yolo County: 41 people waiting
- Dignity Health (Yolo County); Transportation: 12 people waiting
- FREED (Yuba-Sutter); Transportation: 3 people waiting, respectively
- FREED (Nevada); Minor Home Modifications: 74 people waiting
- Gold Country Community Services - HDM (W. Nevada County): 15 people waiting
- Meals on Wheels by ACC (Sacramento County): 493 people waiting
- Meals on Wheels Yolo County: 48 people waiting
- PIRS (Placer County); Minor Home Modifications: 19 people waiting
- Rebuilding Together (Sacramento County); Minor Home Modifications: 4 people
- Seniors First; Transportation: 2 people waiting

V. QUALITY ASSURANCE

AAA4 Staff are not aware of any quality assurance concerns at this time.

VI. COMPLIANCE (Not including Units of Service)

AAA4 Staff report no Funded Programs are out of compliance with the terms and conditions of their contractual agreements.

VII. PERFORMANCE (Units of Service Only)

Initially, the number of service units to be provided during the contract period are set by successful RFP applicants or renegotiated between AAA4 staff and the Funded Partner before a contract is executed. Thereafter, changes to the annual scope of service must be reviewed by JPEC and approved by the Governing Board.

Once the annual scope of service has been established, quarterly benchmarks will be negotiated between AAA4 and Funded Partner Staff. Benchmarks are used by JPEC to determine whether the delivery of services is progressing as anticipated. Benchmarks are used by Funded Programs to account for variations in the service pattern (e.g., less activity in the Winter months). Such variations may or may not be known in advance; hence benchmarks can be adjusted during the course of the fiscal year so long as the annual scope of service remains the same.

In accordance with AAA4's Performance Standards Policy, three classifications are used to sort performance levels for individual programs:

125% or More = Above-Range Performance

86% – 124% = Within-Range Performance

85% or Less = Below-Range Performance

Above-Range Performance might indicate a conservative scope of service or better-than-expected efficiencies; it might also indicate cost-cutting measures or a dilution of service quality. Thus, significant above-range performance is not necessarily a sign of positive outcomes.

Conversely, Below-Range Performance might indicate an optimistic scope of service or unexpected losses of efficiency; it might also indicate an investment of resources or an enhancement in service quality. Thus, significant below-range performance does not necessarily suggest an undesirable outcome.

VIII. NEXT STEPS

Recommendations made by JPEC on February 7th will be noted below and sent to the Governing Board for action on February 14th. Affected Funded Programs are welcome to attend either or both meetings and will have an opportunity to briefly speak (or have a written statement read on their behalf) prior to votes being cast.

Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
A ²	As noted in Section II above, specific conditions were applied to the current service contract with Community Link (211 Yolo). AAA4 Staff suggest no action at this time.	No Action Taken (8,0)
B ²	<p>As noted in Section II above, nine (9) Funded Programs are currently on Collaborative Oversight status because they finished SFY 2023-24 Below Range. AAA4 Staff suggest the following four (4) programs be <u>removed</u> from Collaborative Oversight due to their within-range performance over the past six months:</p> <ul style="list-style-type: none"> • Inc. Seniors of Sierra County, Congregate Meals [Sierra] • LSNC Mother Lode Office, Legal Services [Placer] • Meals on Wheels Yolo County, Home-Delivered Meals only • Sierra Senior Services, Congregate Meals [E. Nevada] <p>AAA4 Staff suggest Collaborative Oversight remain in effect for the other five (5) programs (AAA4 Caregiver Counseling, AAA4 Case Management, Community Link – 211 Yolo, Gold Country Community Services, and Meals on Wheels Yolo: Congregate Meals).</p>	Accept Staff Suggestion (8,0)
C ²	This item (and those that follow) pertains to the Mid-Year Performance Chart. AAA4 Staff wish to discuss all Below Range instances (i.e., where the “% of Goal Q2” column is below 86%). On the Chart, these row numbers are highlighted in yellow, and they include #3, #10, #21, #33, #41, #44, #46-49, #59, #58, #62, #63, #65, #67 & #68. Depending upon the explanations provided during the meeting, AAA4 Staff may or may not suggest any no action be taken at this time.	No Action Taken (8,0)

Item	AAA4 Staff Suggestions for JPEC action	JPEC Action
D ²	<p>AAA4 Staff also wish to discuss those instances where the annual service unit goal has already been exceeded due to above-range performance in the First and/or Second Quarters. On the Chart, these row numbers are also highlighted in yellow, and they include #30, #59, #60 & #64.</p> <p>Depending upon the explanations provided during the meeting, AAA4 Staff may or may not suggest any no action be taken at this time.</p>	No Action Taken (8,0)
E ²	<p>As for the balance of Performance Chart items from row #2 through row #67, these programs have demonstrated typical performance for the first quarter. AAA4 Staff suggest no action be taken at this time.</p>	No Action Taken (8,0)
F ²	<p>FOR YOUR INFORMATION ONLY, rows (#401-404) show data for the ADRCs (Aging & Disability Resource Connections) that are administered by AAA4. Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
G ²	<p>FOR YOUR INFORMATION ONLY, rows (#501-507) show data for AAA4's CalFresh Healthy Living Program (aka SNAP-Ed). Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
H ²	<p>FOR YOUR INFORMATION ONLY, rows (#601-602) show data for AAA4's MIPPA Program (Medicare Improvements for Patients & Providers Act). Performance goals are approved and monitored by the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
I ²	<p>FOR YOUR INFORMATION ONLY, rows (#701-704) show data for AAA4's Elder Abuse Prevention program, and rows (#801-803) show data for AAA4's LTC Ombudsman program. Performance goals for both are established and monitored by the State Ombudsman's Office; therefore, JPEC monitoring would be duplicative.</p>	
J ²	<p>FOR YOUR INFORMATION ONLY, rows (#901-909) show data for LSNC's nine-county HICAP Program. Performance goals are established and monitored by ACL and the California Department of Aging; therefore, JPEC monitoring would be duplicative.</p>	
K ²	<p>JPEC will meet to review Third Quarter Performance for SFY 2024-25. The tentative date is Friday, March 28 Thursday, May 1.</p>	

February 7, 2025 Meeting Notes:

Committee Members present: William Reed (Chair), Annie Mikal-Heine (Vice Chair), Carl Burton, Pam Epley, Karen Flanagan, Supervisor Lila Heuer, Leesa Klotz, Harrison Linder, Cecile Nunley, Debbie Panteloglow & Nancy Pennebaker

A4 Staff Present: Will Tift (Committee Liaison), German Ayon, Linda Berry, Maggie Borowiak, Rebecca Hensley, Anson Houghton, Brittany Lathrop, Sara Martinez, Teja Payne, Nancy Vasquez, Sandra Woolf & Clayton Wyatt

Programs Represented: AAA4 Direct Services (BRICC, Case Management, Dine Around Town, Health Promotion, Housing, Elder Abuse Prevention, Mature Edge, LTC Ombudsman & Yuba-Sutter MOW), ACC Senior Services, Meals on Wheels Sacramento and Stanford Settlement

Programs Expected to Request Scope Changes during Q3 Meeting: AAA4 Bingocize (reduction) & AAA4 Dine Around Town (reduction).

Recommendations:

- 1. Del Oro Caregiver Resource Center will be asked to attend the next meeting to discuss wait list procedures, below-range performance and variations between counties served (Reed, Pennebaker, Mikal-Heine and others).*
- 2. Add a column for Cost/Unit to the Quarterly Performance charts (Burton).*

ACTION ITEM VI. B.

TO: AAA4 GOVERNING BOARD

FROM: Pam Miller

DATE: February 10, 2025

SUBJECT: Approve County Match Requests for SFY 2025-26 and Adopt Resolution #324 as Required by the County of Sacramento

Background

AAA4's Joint Powers Authority Agreement (JPA) requires each of the seven counties to make annual contributions to support the administration of the Agency. These funds are used to meet the Federal matching requirements to receive Older Americans Act dollars and to augment the in-house operating budget. As stipulated in the JPA, each county's share of the total match amount is proportional to the ratio of persons aged 60 and older who are estimated to be residing in the service area each year.

The attached table shows that the older adult population in our region is projected to decrease by 16,504 people, according to official California Department of Finance figures. This trend appears to be caused by individuals moving out of our region, especially to other states where the cost of living is lower.

The table also reflects a request for a 4-cent increase in the match rate (from \$1.31 per person to \$1.35 per person). This increase is due to the change in the California Consumer Price Index.

This year's county match assures the Agency will meet the minimum required match amount that is projected for SFY 2025-26 (based on the budget figure for the current SFY) and provides operating capital for the Agency.

Staff also request approval of a Resolution authorizing the Executive Director to enter into an agreement with the County of Sacramento to formally request its matching contribution and to amend said agreement if needed.

This item requires a roll call vote.

COUNTY MATCH CONTRIBUTIONS FY 2025-26

Current Fiscal Year (2024 - 2025)								
County Population Figures				Current Match			FY 2024-2025 Matching Funds (\$1.31 per capita)	
County	Dept. of Finance 60+ Population Projection for 2024	Change in 60+ Population (CY 2024 to 2025)	Change in CalifCPI	Per Capita Rate	Change in Matching Funds			
					Due to Population Change	Due to Rate Change		Total Change
Nevada	41,393	3,202	3.36%	\$1.31	4,195	1,528	5,723	\$ 54,473
Placer	118,249	(3,075)	3.36%	\$1.31	(4,028)	4,853	825	\$ 155,449
Sacramento	351,127	1,048	3.36%	\$1.31	1,373	14,003	15,376	\$ 458,988
Sierra	1,544	155	3.36%	\$1.31	203	56	259	\$ 2,032
Sutter	23,361	1,012	3.36%	\$1.31	1,326	894	2,220	\$ 30,445
Yolo	46,105	1,552	3.36%	\$1.31	2,033	1,782	3,815	\$ 60,674
Yuba	16,140	133	3.36%	\$1.31	174	640	814	\$ 21,212
Total	597,919	4,027			\$ 5,276	\$ 23,756	\$ 29,032	\$ 783,273

Next Fiscal Year (2025 - 2026)								
County Population Figures				Proposed Match			FY 2025-2026 Proposed Matching Funds (\$1.35 per capita)	
County	Dept. of Finance 60+ Population Projection for 2025	Change in 60+ Population (CY 2024 to 2025)	Change in CalifCPI	Per Capita Rate	Change in Matching Funds			
					Due to Population Change	Due to Rate Change		Total Change
Nevada	38,906	(2,487)	3.26%	\$1.35	(3,357)	1,656	(1,701)	\$ 52,772
Placer	116,331	(1,918)	3.26%	\$1.35	(2,589)	4,730	2,141	\$ 157,590
Sacramento	346,033	(5,094)	3.26%	\$1.35	(6,877)	14,045	7,168	\$ 466,156
Sierra	1,366	(178)	3.26%	\$1.35	(240)	62	(178)	\$ 1,854
Sutter	21,589	(1,772)	3.26%	\$1.35	(2,392)	934	(1,458)	\$ 28,987
Yolo	41,690	(4,415)	3.26%	\$1.35	(5,960)	1,844	(4,116)	\$ 56,558
Yuba	15,500	(640)	3.26%	\$1.35	(864)	646	(218)	\$ 20,994
Total	581,415	(16,504)			\$ (22,279)	\$ 23,917	\$ 1,638	\$ 784,911

**A4AA GOVERNING BOARD
RESOLUTION NO. 324**

**Agreement with County of Sacramento Department of Child, Family and Adult Services (DCFAS)
Senior and Adult Services for Match contribution FY 2025-26 Funds**

WHEREAS, a proposed Agreement No. _____ with the **COUNTY OF SACRAMENTO** for the delivery of services by this organization has been determined to be in the best interest of **AREA 4 AGENCY ON AGING (A4AA)** by its duly constituted Governing Board;

NOW, THEREFORE, BE IT RESOLVED that the person named below is authorized to negotiate and execute on behalf of the agency, said Agreement and any and all documents pertaining to this Agreement including all subsequent amendments for SFY 2025-2026, and to submit claims for reimbursement and other financial reports required by said Agreement;

AND FURTHERMORE, that the signatures recorded below are the true and correct signatures of the designated individuals.

AUTHORIZED TO EXECUTE CONTRACT: AUTHORIZED TO SUBMIT CLAIMS:

EXECUTIVE DIRECTOR

FISCAL ADMINISTRATOR

VI. TITLE

VII. TITLE

Pamela Miller

Kellie Bruton

NAME (Please print)

NAME (Please print)

VIII. SIGNATURE

IX. SIGNATURE

CERTIFICATION

ON MOTION OF member _____, seconded by member _____, and adopted by a majority vote of duly constituted quorum of the Area 4 Agency on Aging Governing Board, I certify that I am the duly qualified and acting Secretary of **Area 4 Agency on Aging (A4AA) Governing Board**, a duly organized and existing California **Joint Powers Authority with a non-profit Agency**. The foregoing is a true copy of a resolution adopted by the Governing Board of said agency, at a meeting legally held on **February 14, 2025**, and entered into the minutes of such meeting, and is now in full force and effect. Normally scheduled meetings of the Governing Board are held each **second Friday of each month**.

Nancy Pennebaker, 1st Vice Chair
A4AA Governing Board

DATE

Cecile Nunley, 2nd Vice Chair
A4AA Governing Board

DATE

ACTION ITEM VI. C.

TO: AAA4 GOVERNING BOARD
FROM: Pam Miller
DATE: February 10, 2025
SUBJECT: Award One-Time-Only (OTO) Funds for SFY 2024-25

The California Department of Aging has allocated \$1.6 million in One-Time-Only (OTO) funds to AAA4. A substantial portion (\$542,123) of those dollars come earmarked for Health Promotion, Elder Abuse Prevention and Long-Term Care Ombudsman – all direct services of AAA4. The balance is categorized as shown in the table below. OTO funds are NOT transferable between Titles, and they must be spent by June 30, 2025.

Funding Source	Dollars Available	Match Requirement
Title III-B Supportive Services	\$111,025	None
Title III-C1 Congregate Meals	\$484,231	None
Title III-C2 Home-Delivered Meals	\$416,675	None
Title III-E Family Caregiver	\$109,513	None
TOTAL	\$1,121,444	None

As discussed at the December Governing Board meeting, AAA4 Staff are recommending a three-prong approach to dispersing these dollars as follows: 1) first, in an effort to “offset” pending funding losses to Nevada, Yuba and Sutter counties as a result of the final parity decisions, use OTO to compensate for June 30 closeouts to the FREED Center for Independent Living’s Minor Home Modification (Fix-It) Program and reductions to the AAA4’s Restaurant Voucher Program (Dine Around Town); 2) second, allow all funded programs to request funds for essential, “big-ticket” expenditures which would not otherwise be possible with the requesting organization’s existing revenue streams; and, 3) third, disperse any remaining funds proportionately, based on their federal baseline awards.

Overall, eleven unique organizations submitted special requests for OTO funds by the February 5 deadline. In the crowded Title III-B section, unfortunately there were more requests than dollars available. AAA4 Staff recommend all of those requests be funded at 50%, leaving a relatively small remainder of less than \$13,000 to be distributed across the other thirteen III-B programs.

OTO Award Requests and Staff Recommendations, SFY 2024-25

STEP 1: Parity “Offsets” to Counter 2025-26 Losses	Dollars Requested	Dollars Recommended
FREED: Sunset of III-B Minor Home Modification Nevada County (AAA4 Award Ending June 30) Sutter County (AAA4 Award Ending June 30)	Up to \$58,000	<i>2025-26 Losses:</i> \$30,944 \$7,500
AAA4: Shift from Congregate Meals to Home-Delivered* Yuba County (AAA4 Award Reduction June 30) Sutter County (AAA4 Award Reduction June 30)	\$105,883 \$49,315	<i>2025-26 Losses:</i> \$105,883 \$49,315
STEP 2: Special Requests from Funded Programs	Dollars Requested	Dollars Recommended
AAA4 Office: Emergency Preparedness (III-B)* Stairwell evacuation chair for wheelchair users	\$5,000	\$ <u>2,500</u>
ACC Senior Services: Transportation (III-B) Office supplies and vehicle supplies	\$32,000	\$ <u>16,000</u>
Community Link – 211 Sacramento: Senior I&A (III-B) Printing of new Resource Directory (with other funders)	\$8,431	\$ <u>4,216</u>
Gold Country Community Services: Nutrition (III-C) Retention of Existing Personnel	\$50,426	\$50,426
Incorporated Senior Citizens of Sierra: Outreach (III-B) New Computer	\$1,425	\$ <u>713</u>
Incorporated Senior Citizens of Sierra: Outreach (III-C) AC Unit, New Printer/Copier & New Tires	\$13,732	\$13,732
MOW Yolo County: Nutrition (III-C) Nutritional Software, Meal Delivery Software & Staffing	\$70,000	\$70,000
Rebuilding Together: Minor Home Modifications (III-B) Equipment, Safety Items, Outreach & Staffing	\$18,000	\$ <u>9,000</u>
Seniors First: Senior Information & Assistance (III-B) Printing of new Resource Directory (with other funders)	\$25,000	\$ <u>12,500</u>
Sierra Senior Services: Home-Delivered Meals (III-C2) New tires and vehicle supplies	\$3,286	\$3,286
Stanford Settlement: Transportation (III-B) New Mini Van (with other funds)	\$30,000	\$ <u>15,000</u>
STEP 3: Proportional Disbursement of Remainder	Dollars Expected	Dollars Recommended
Other providers of: III-B, III-C & III-E Services	Something	\$730,429
TOTAL	\$470,498	\$1,121,444

*This is a direct service of AAA4

This item requires a roll call vote.