JOINT MEETING MINUTES
Advisory Council & Governing Board

Date: April 11, 2025
Location: **Sacramento County**

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, WELCOME & INTRODUCTIONS**

Chair Supervisor Dryden called the meeting to order at 10:05 a.m., welcoming guests and the newest alternate member from Yolo County, Denise Peach. The pledge of allegiance was led by Meghan Rose.

Advisory Council Attendance

County	*Members Present – 12*	*Excused = 8; Absent = 1*
Nevada	A. Mikal-Heine	K. Carpenter (E); Joe Naake (E)
Placer	K. Flanagan	D. Wiltsee (E)
Sacramento	A. Zonderman	S. McBride (E); Dr. C. Koss (E); Dr. T. Abah (A)
Sierra	W. Church-Bergstrom	
Sutter	T. Thomas	Pam Epley (E); M. Moreno (E)
Yolo	C. Dorsey; J. Bohon	S. Brunner (E)
Yuba	L Drown; R. Drown	
At-Large	P. Nelson; R. Saenz; H. Linder	

Governing Board Attendance

County	*Members Present - 13*	*Excused = 4; Absent = 0*
Nevada	E. Minett	Supv. L. Swarthout (E)
Placer		Supv. S. Jones (E); W. Reed (E)
Sacramento	C. Nunley; L. Klotz; C. Burton; M. Rose; M. Sawamura	
Sierra	Supv. S. Dryden; Supv. L. Heuer	
Sutter	Supv. J. Boone	T. Beebe (E)
Yolo	N. Pennebaker; D. Peach	
Yuba	Supv. A. Vasquez; W. Peters	

**Teleconferencing according to AB 2449 Brown Act Emergency Provision.*

On-site AAA4 Staff
Dr. Julie Bates, Will Tift, Linda Berry, Shirley Mohammed, Jodi Mesa

AAA4 Staff via Zoom
Julie Beckner, Nancy Vasquez, Sara Martinez, Rebecca Hensley, Teja Payne, Yvonne Pacheco-Vong, Anson Houghton, German Ayon

On-site Guests

Rhonda Horsman, *Help at Home Senior Care,* Corrie Brite*, Sacramento County Counsel*
Guests via Zoom
David Wiltsee, Magdalene DeBerg, *Inc. Senior Citizens of Sierra County,* Janice Labrado, *Sacramento Regional Transit System*

II. PUBLIC COMMENT – *None*

III. CONSENT**

A. Advisory Council

1. A quorum was established with Roll Call
2. Adopt the Agenda and Approve the Minutes from March 20, 2025

Motion	Second	Passed
J. Bohon	R. Saenz	Y= 12; N= 0; Abstain= 0

B. Governing Board

1. A quorum was established with Roll Call
2. Adopt the Agenda and Approve the Minutes from February 14, 2025

Motion	Second	Passed
M. Rose	M. Sawamura	Y= 11; N= 0; Abstain= 0

3. Approve 2025 Meeting Schedule

Motion	Second	Passed
M. Rose	C. Nunley	Y= 11; N= 0; Abstain= 0

IV. CORRESPONDENCE

Letter from the California Department of Aging regarding Approval of the 2024 – 2028 Area Plan was included in the agenda packet.

V. ETHICS TRAINING**

Ethics Training was provided to Advisory Council and Governing Board members by Corrie Brite of the Sacramento County Counsel.

VI. PUBLIC HEARING**

Chair Dryden adjourned the Joint meeting at 11:15 AM to allow for the Public Hearing. Will Tift presented key aspects of the 2025-2026 Area Plan Update during the Public Hearing. One public comment card was reported on from Michelle Nevins of Del Oro Caregiver Resource Center. The Public Hearing closed at 11:45 AM and the Joint meeting resumed at that time.

VII. ACTION ITEMS**

A. Approve the 2025-2026 Area Plan Update *(Advisory Council & Governing Board)*

Motion	Second	Passed
R. Saenz	A. Mikal-Heine	Advisory Council: Y = 11; N = 0; Abstain= 0
A. Vasquez	M. Sawamura	Governing Board: Y =13; N = 0; Abstain = 0

B. Approve Letters to Legislators, with a revision to add Senator Matsui to federal legislators *(Advisory Council)*

- AB1069 (Bains) Older adults: emergency shelters
- SB508 (Valladares) Out of state physicians and surgeons telehealth license exemption
- Dismantling of the Administration for Community Living (ACL)
- Protect Medicaid from Cuts
- Reauthorization of the Older Americans Act

The Governing Board also presented a motion to sign Letters to federal Legislators *(Governing Board)*

- Dismantling of the Administration for Community Living (ACL)
- Protect Medicaid from Cuts
- Reauthorization of the Older Americans Act

Motion	Second	Passed
R. Saenz	A. Mikal-Heine	Advisory Council: Y= 13; N= 0; Abstain= 0
A. Vasquez	M. Rose	Governing Board: Y=11; N=0; Abstain= 1 (Burton)

VIII. REPORTS

A. Advisory Council

1. Executive Committee – *V. Chair Karen Flanagan*
   - The committee met prior to the Joint meeting to discuss the agenda items.
2. Area Plan Committee – *AAA4 Staff Will Tift*
   - The committee met last month to review updates and will meet again in May to look at additional updates.
3. Legislative Committee – *Committee Chair Jim Bohon*
   - The committee met on March 20, 2025, and reviewed 13 bills. The committee will be meeting again after the Joint meeting.

B. Governing Board

1. Executive Committee – *Chair Supv. Dryden*
   - The committee met prior to the Joint meeting to discuss the agenda items.
2. Audit/Finance Committee – *Auditor/Treasurer Meghan Rose*
   - The committee met prior to the Joint meeting to review the agency's operating report and discussed the audit backup that is currently on its way to being resolved.
3. Strategic Planning Committee – *Committee Chair Meghan Rose*
   - The committee met a week prior to the Joint meeting and has been working with agency staff to rewrite the Strategic Plan as one of the strategic initiatives was relating to diversity, equity, and inclusion and we want to make sure that we are not putting the agency at risk for denial of federal funds.

C. Executive Director's Report, *presented by Dr. Bates, Assistant Director*

1. Comments regarding the RFP:
   - Last month, in accordance with the Governing Board's Rules of Procedure, AAA4 Staff contacted Supervisor Dryden via e-mail to request that she exercise her authority as Board Chair to create four (4) ad hoc subcommittees to operate under the purview of the Grants Review Committee (which is a

standing Committee of the Board), and the Supervisor gave her consent to move forward. The RFP packet refers to these subcommittees as Grants Review Teams, and their purpose is to review, rate and make funding recommendations on RFP applications. Once that task has been completed, these ad hoc Teams will be disbanded. (FYI: this request would have been made publicly if the Governing Board had met in March.)

- Next week, a total of eight (8) individual Grants Review Team meetings will be held, starting on the morning of Tuesday, April 15 and ending in the afternoon of Thursday, April 17. The Meeting Schedule has been sent out to all RFP Applicants and to all Agency contacts; each meeting Agenda is posted on the calendar portion of our website. These are all hybrid meetings, meaning people can either attend in person (here at AAA4) or via Zoom. These meetings are all open to the public. Only Grants Review Team members may vote on funding recommendations. These recommendations are advisory to the Board; they are not binding.
- On May 9, the full Governing Board will vote on all eligible Applications submitted in response to the 2025-29 RFP. As stated in Section V of the RFP Packet, "All members of the Governing Board will be given advance access to all proposals submitted under this RFP, and they are welcome to conduct their own independent reviews as they see fit." To request access, simply submit an email to: rfp@agencyonaging4.org with the subject line "Board Access" and please specify which Service Categories and Counties you wish to view.
- Next week's Open Meetings and the May 9 Governing Board meeting are part of the regular RFP Process. Outside of that process, the "Cone of Silence" remains in effect. As a reminder, this means "AAA4 Staff, Advisory Council and Governing Board members, and third-party reviewers are **strictly prohibited from speaking to applicants about the content or status of proposals** during an active RFP. In most circumstances, an RFP is 'active' on the date the RFP is issued and ends on the date final award decisions have been made; in the event of an appeal, all the proposals in the affected service category remain 'active' until the date of final resolution of that appeal." – RFP Section V.

2. Other:
   - March 17th – attended the Sac County Age and Disability Friendly Action Plan (LADAP) launch and celebration.
   - Caring Caller program launched using Sac State Gerontology students as volunteers.

IX. ANNOUNCEMENTS –

- Mileage Reimbursement Sheets – please only sign if you would like to be reimbursed.
- Members sitting on the Grants Review committee will need to recuse themselves from proposals in which there is a conflict of interest.
- The Joint Program Evaluation Committee (JPEC) accepts nominations for outstanding service awards. C. Burton would like to nominate Will Tift.

X. ADJOURNMENT

Chair Supervisor Dryden called for a motion for adjournment at 12:06 p.m.

**TO LISTEN TO THE FULL AUDIO OR REQUEST MATERIALS FROM THIS MEETING, PLEASE EMAIL GoverningBoard@AgencyOnAging4.org

Recordings are on file for one (1) year.