

# MEETING NOTICE & AGENDA

## GOVERNING BOARD

LOCATION	Placer County Health & Human Services 11434 B Ave. Conference Room #500, Cordova Room Auburn, CA 95603
ALTERNATE LOCATION:	None
DATE:	March 13, 2025
TIME:	10:00AM – 12:00PM <b>NOTE: There will be a CLOSED SESSION for approximately 30 minutes. See Item VI.</b>
ZOOM:	Members of the public wishing to join the meeting via Zoom, please use this link: <a href="#">Click here to join.</a>

### I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & APPROVE TELECONFERENCING MEMBERS

A. If NEEDED – AB2449 “just cause” provision

### II. ROLL CALL

### III. PUBLIC COMMENT

AAA4 welcomes comments on any agenda item as it is addressed. Individuals will be limited to five minutes; fifteen minutes for a representative of a group. Comments may be made on any subject not on the agenda. The specific time limit will be established based on the number of persons wishing to speak for a total of fifteen minutes per subject.

### IV. CONSENT

- A. Adopt the agenda
- B. Approve the minutes from 2/13/26
- C. Approve updated Committee Roster

### V. CORRESPONDENCE – None

## **VI. CLOSED SESSION**

- A. Executive Committee Update to Members on Agency Personnel Changes

## **VII. ACTION ITEM**

- A. Approve Appointment of Acting Executive Director
- B. Approve Temporary Salary Increases for Select Staff
- C. Approve County Match Requests for SFY 2026-27
- D. Adopt Resolution #332 re: Sacramento County Match Request
- E. Adopt Resolution #333 re: Dignity/Common Spirit Grant Award

## **VIII. DISCUSSION/PRESENTATION**

- A. AAA4's Executive Director Position: Transition Planning, Part 1
- B. An Update on AAA4's Fiscal Activities & Financial Statements Explained

## **IX. REPORTS**

- A. Executive Committee
- B. Audit/Finance
- C. Acting Executive Director

## **X. ANNOUNCEMENTS**

## **XI. ADJOURN**

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### **Disability Accommodations:**

If you need reasonable disability-related accommodation to participate in this meeting, please contact the AAA4 office at (916) 486-1876 or email [governingboard@agencyonaging4.org](mailto:governingboard@agencyonaging4.org) at least 3 days in advance with your accommodation request. Every effort will be made to accommodate. However, we cannot guarantee we will be able to honor requests received less than 3 days in advance.

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### **Upcoming Committee Meetings:**

#### **AUDIT/FINANCE COMMITTEE**

3/13/2026, 9:00am – 9:30am

#### **EXECUTIVE COMMITTEE**

3/13/2026, 9:30am – 10:00am

# AGENCY ON AGING AREA 4 Governing Board Minutes

Date: February 13, 2026  
Location: **Sacramento County**

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, APPROVE TELECONFERENCING MEMBER(S), WELCOME & INTRODUCTIONS\*\***

The Chair, Supervisor Dryden, called the meeting to order at 10:02 a.m., welcoming guests and members. The pledge of allegiance was led by Supervisor Dryden.

**GOVERNING BOARD ATTENDANCE**

County	Members Present – 14	Excused = 4 Absent = 0
Nevada	Supv. L. Swarthout	Supv. S. Hoek (E), E. Minett (E)
Placer	W. Reed, Supv. Jones	
Sacramento	L. Klotz, M. Sawamura; M. Rose, L. Batten, C. Burton (arrived at 10:16 a.m.)	
Sierra	Supv. S. Dryden	Supv. L. Heuer (E)
Sutter	T. Beebe	Supv. J. Boone (E)
Yolo	Supv. S. Allen, G. Bourguignon	
Yuba	Supv. A. Vasquez, W. Peters	

*\*Teleconferencing according to AB 2449 Brown Act Emergency Provision.*

<b>On-site AAA4 Staff</b>
Pam Miller, Dr. Julie Bates, Will Tift, Diane Swanson, Kellie Bruton, Jennifer Hassouna, Dennis Eldridge, Tina Linn

<b>AAA4 Staff via Zoom</b>
Brittany Lathrop, Nancy Vasquez, German Ayon, Anson Houghton, Jodi Mesa, Julie Beckner, Cindi Johnson, Harrison Washington

<b>On-site Guests</b>
None

<b>Guests via Zoom</b>
Tink Miller, <i>PIRS</i> ; Mindy Klick, <i>MOW Sacramento</i> ; Marilyn Moreno, <i>Sierra Senior Services</i> ; Kelly Carpenter, <i>County of Nevada</i> ; Margarita Minero, <i>Sierra Senior Services</i> ; Michelle Nevins, <i>Del Oro Caregiver Resource Center</i>

## II. ROLL CALL

A quorum was established with roll call.

## III. PUBLIC COMMENT

A. Supervisor Allen introduced a new member for Yolo County, Gay Bourguignon. Gay shared that she held a variety of positions for over 35 years with the school district including the role of school psychologist. She was also a caregiver for both her father and father-in-law. Supervisor Dryden welcomed Gay and announced she would be a tremendous asset to the Board.

## IV. CONSENT

Supervisor Dryden asked for a motion to approve the consent items which consisted of Adopting the Agenda, Approval of the minutes from 12/12/25, and Approve Cost of Living Adjustments (COLA). Item C. 2026 Committee Appointments were approved separately for corrections of removing Yuriko Jacobs on Governing Board Committees as she is part of the Advisory Council.

Motion: Approve Consent Items A, B, and D

<b>Motion</b>	<b>Second</b>	<b>Passed</b>
Supv. A. Vasquez	M. Sawamura	Y= 13; N= 0; Abstain= 0

Motion: Approve Consent C Changes to the 2026 Committee Appointments

<b>Motion</b>	<b>Second</b>	<b>Passed</b>
W. Reed	W. Peters	Y= 13; N= 0; Abstain= 0

## V. CORRESPONDENCE

A. Aging and Disability Stakeholders' Response to Proposed 2026-27 State Budget. – Pam Miller discussed this was a letter we signed with many other organizations regarding the state budget and the contributors funding for AP and voting issues.

## VI. ACTION ITEM

A. Adopt Resolution #331 re: Data Exchange Framework Grant Award  
Pam explained this is a grant that needs Board approval in order to collect the \$450,000 grant enabling data sharing with different healthcare organizations. Anson Houghton further discussed the complexities of our community care hubs including the 5 ADRCs and how agencies can explore whether we can connect to local qualified health organizations to exchange data around health-related issues. The platform chosen to perform data sharing is Pear Suite. Supervisor Dryden asked why this is retroactive (March 2024 – April 2026) and Pam advised it is because we just received the funding.

<b>Motion</b>	<b>Second</b>	<b>Passed</b>
W. Reed	W. Peters	Y= 13; N= 0; Abstain= 0

- B. Approve Mid-Year Joint Program Evaluation Committee Recommendations  
 Will reviewed requested funded partner adjustments where the annual scope amounts are not achievable. Legal Services of Northern California Motherload office in Auburn has experienced some loss of staff and is not able to reach goal amounts. Will fielded questions from many, including Wendell Peters explaining the Board can agree to setting a new goal that can be achieved, or eventually sanctioning this funded partner when goals are not met. Several additional questions came from Supervisor Allen and Supervisor Jones regarding limiting the adjustments to only the first fiscal year of the contract, expecting once staffing issues are resolved, they will be able to meet the goal. The request was approved for the first fiscal year of the contract.

Motion	Second	Passed
W. Reed	Supv. L. Swarthout	Y= 13; N= 0; Abstain= 0

## DISCUSSION/PRESENTATION

- A. An Update on CA 2030 Implementation, *presented by Pam Miller and Will Tift*

Pam Miller provided an overview of the CA 2030 initiative which is SB 1249 that changes the interstate funding formula. The proposed formula is detrimental to rural populations, however the CDA is more focused on areas with larger populations. Will continued the conversation by explaining how the intrastate funding formula has changed. The formula change now means that how rural you are does matter. We went from losing \$500,000 with the old formula to having a net gain of \$750,000. Some counties will get more, and some less, but overall, a net gain. This is one of the strengths of having a JPA. The discussion continued highlighting the associated costs of not being part of a JPA as some counties have explored. Further discussions involved areas where AAA's are county managed and how confusing it would be for a seven county AAA such as ours. The subject regarding salaries was discussed and how the Agency has become a training ground for staff who leave for a county or another job with more pay and benefits. Supervisor Dryden talked about what the Agency can do with the budget to attract and retain good staff and Meghan Rose agreed. The Controller, Jennifer Hassouna, shared what her experience has been in the Fiscal Department and the challenges she and the staff have experienced. She also discussed that salaries are lower at AAA4 than other non-profits. Dr. Julie Bates shared copies of the Agency staffing salary ranges with the members. Supervisor Dryden noted that the Controller's comments and overall discussion will be taken into consideration moving forward. The primary focus for now will be SB 1249 and how that will affect our JPA. Will and Pam will advise when public comments will be accepted and will provide talking points for members.

## B. New Remote Meeting Allowances via SB 707, *presented by Dr. Julie Bates*

Dr. Julie Bates shared that there was an increase in remote attendance of meetings due to allowances made during the Covid pandemic. Since then, there have been conversations on how the Brown Act can be expanded to retain some of that flexibility. The passing of SB 707 merges the prior “just cause” and personal emergency rules into one unified teleconferencing structure. The most significant change is that remote participants would be counted as present for quorum as if attending in person. In summary, SB 707’s remote participation rules expand accessibility for ADA accommodations, simplifies attendance rules, increases transparency, strengthens the ability to manage virtual disruptions, and offers enhanced flexibility. Decisions will be made as to how that will work for the Agency. Many ideas were discussed. Supervisor Dryden would like to see representation from each county be one of the requirements. Dr. Julie will draft a policy to be reviewed, discussed, and voted on by members of the Advisory Council and Governing Board. Implementation is set for July 1, 2026.

## VII. REPORTS

### A. Executive Committee

- Supervisor Dryden thanked Carl Burton for being Parliamentarian for many years. Carl discussed the challenges he has faced over the past year and some other concerns he has. He will take a break from being Parliamentarian. Supervisor Dryden then appointed Wendell Peters as the new Parliamentarian.
- Carl brought red, white, and blue decorations as gifts to share with the members.

### B. Audit/Finance Committee

- Meghan Rose said the Audit/Finance Committee met this morning. There are some good things and some challenges. The lead accountant with Gilbert CPA who has been helping with the audit is changing jobs, so there will be some transitioning in the process.
- There were some missing documents from the CDA that are needed for 2021-2022 so that is stalled for the time being.
- There are some internal challenges that are being worked through for the CDA audit as well.
- Jennifer is taking on a lot of work to get reconciliations caught up.

### C. Grants Review Committee

- Will Tift reported that the Grants Review Committee had a special meeting to receive input from Board and Council members on decisions related to the data exchange framework grant. Pear Suite has been selected as the IT platform that will be supported through that grant going forward.
- Grants review will also meet on March 12<sup>th</sup> to review bids for the Meals on Wheels food vendor. The recommendation will then be brought forward to the Board.

D. Joint Program Evaluation Committee (JPEC)

- Will shared that JPEC met earlier in the month. There continues to be a discussion over the low post-pandemic attendance levels for congregate meal programs. He will share insights at the next meeting.

E. Executive Director

- Pam showed the members the 2026 Needs Assessment Survey that Will has been working on. It will be going out soon to the seven counties. Physical locations are being identified where consumers can pick up and drop off their surveys if they don't want to do them online.
- The Scan Foundation is coming to the Agency next week at the request of the Department of Aging. They are looking at how AAA modernization can happen and AAA4 is considered one of the more modern agencies. Pam is really looking forward to the meeting as the Scan Foundation has funded AAA4 for many years with different grants.
- Pam, Anson, and Will have been meeting with Common Spirit for a long time which is the parent company for Dignity Health. Common Spirit has granted us with \$100,000 to do a Senior Connections Program beginning April 1<sup>st</sup> through March 31, 2027. Pam is hoping this is the beginning of further partnerships with them. This grant is for centers in Sacramento and Yolo counties.
- The next Governing Board Meeting will be held at the Health and Human Services building in Auburn.
- The Annual Report was available in the foyer for anyone wanting additional copies.
- CSL elections are happening for anyone interested. Jim Bohan and Karen Flanagan are going to talk about what it is like to be a CSL member at the next Advisory Council meeting if anyone is interested in learning more.
- Pam thinks the Agency had a monitoring visit by the California Department of Aging last month. Pam will provide the report when it becomes available.

**VIII. ANNOUNCEMENTS**

None.

**IX. ADJOURN**

- A. Meeting adjourned at 11:54 a.m. by Supervisor Dryden. At 12:30 p.m. the Executive Committee will be performing the Executive Director's Annual Performance Review in closed session in the Administrative Conference Room on the 4<sup>th</sup> floor.

**\*\*** TO LISTEN TO THE FULL AUDIO OR REQUEST MATERIALS FROM THIS MEETING, PLEASE EMAIL [GoverningBoard@AgencyOnAging4.org](mailto:GoverningBoard@AgencyOnAging4.org)

*Recordings are on file for one (1) year.*

# AGENCY ON AGING AREA 4

## 2026 COMMITTEE APPOINTMENTS

### AREA PLAN COMMITTEE

#### GOVERNING BOARD

Lin Batten  
Miko Sawamura

William Reed  
Wendell Peters

#### ADVISORY COUNCIL

Sylvia McBride  
Karen Flanagan  
Ann Zonderman  
Pamela Nelson  
Tanna Thomas  
Jim Bohon  
Seth Brunner  
Harrison Linder  
Dr. Theresa Abah

### AUDIT & FINANCE COMMITTEE

#### GOVERNING BOARD

Tonya Beebe  
Meghan Rose  
Miko Sawamura  
Gay Bourguignon

### BYLAWS COMMITTEE

#### ADVISORY COUNCIL

Tanna Thomas  
Melissa Jacobs  
Pam Epley

### DIVERSITY COMMITTEE

#### ADVISORY COUNCIL

Sylvia McBride  
Pam Epley  
Melissa Jacobs

## EXECUTIVE COMMITTEE

### GOVERNING BOARD

<i>Chair</i>	Supv. Sharon Dryden
<i>1<sup>st</sup> Vice Chair</i>	Tonya Beebe
<i>2<sup>nd</sup> Vice Chair</i>	Supv. Andy Vasquez
<i>Secretary</i>	Leesa Klots
<i>Auditor/Treasurer</i>	Meghan Rose

### ADVISORY COUNCIL

<i>Chair</i>	Dr. Catheryn Koss
<i>Vice Chair</i>	Karen Flanagan
<i>Secretary</i>	Sylvia McBride

## GRANTS REVIEW COMMITTEE

### GOVERNING BOARD

Lin Batten	Erin Minett
William Reed	Wendell Peters

### ADVISORY COUNCIL

Pamela Nelson	Harrison Linder
Annie Mikal-Heine	Ann Zonderman

## JOINT PROGRAM EVALUATION COMMITTEE (JPEC)

### GOVERNING BOARD

Lin Batten	Carl Burton
Lila Heuer	Miko Sawamura
Leesa Klotz	Erin Minett
Meghan Rose	

### ADVISORY COUNCIL

Pamela Nelson	Karen Flanagan
Seth Brunner	Pam Epley
Annie Mikal-Heine	Yuriko Jacobs

## LEGISLATIVE COMMITTEE

### GOVERNING BOARD

Erin Minett
Wendell Peters
Miko Sawamura

### ADVISORY COUNCIL

Sylvia McBride	Pamela Nelson
Jim Bohan	Karen Flanagan
Ann Zonderman	

## **NOMINATING COMMITTEE**

**GOVERNING BOARD**

*TBD*

**ADVISORY COUNCIL**

*TBD*

## **PARLIAMENTARIAN**

**GOVERNING BOARD**

Wendell Peters

**ADVISORY COUNCIL**

*Accepting Members*

## **PERSONNEL COMMITTEE**

**GOVERNING BOARD**

Erin Minett  
William Reed  
Miko Sawamura

## **RULES of PROCEDURE COMMITTEE**

**GOVERNING BOARD**

Tonya Beebe  
Carl Burton  
Erin Minett

**ACTION ITEM VII. A.**

**TO: AAA4 GOVERNING BOARD**

**FROM:** Governing Board Executive Committee

**DATE:** March 9, 2026

**SUBJECT: Approve Appointment of Acting Executive Director**

On February 17, AAA4's long-time Executive Director (Pam Miller) announced her retirement, effective 2/27. On February 27, the Governing Board's Executive Committee met to invoke their emergency powers to appoint an Acting Executive Director in accordance with the following section of the Rules of Procedure.

6.1.1 *The Executive Committee shall meet prior to Governing Board meetings to approve and, if necessary, amend the tentative agenda. In addition, the Executive Committee shall have authority to act on matters in emergency situations. All action by the Executive Committee shall be ratified by the Governing Board at the next regularly scheduled meeting following the action.*

The Executive Committee shall consist of the elected officers and the immediate past chair. Vacancies in elected offices, other than the chair, shall be filled by the Executive Committee.

During their February 27 meeting, the Executive Committee voted unanimously to appoint the Agency's Planning Administrator (Will Tift) to serve as Acting Executive Director with the full powers of the Executive Director (ED) position. The existing ED job description was modified slightly to reference continuation of the Planning Administrator's current responsibilities.

Full Board approval of this appointment is now required.

Tift has been employed with AAA4 for twenty-three (23) years, including twelve (12) as Assistant Director, nine (9) as Planner and one (1) as Planning Administrator.

This item requires a roll call vote.

**ACTION ITEM VII.B.**

**TO: AAA4 GOVERNING BOARD**  
**FROM: Supervisor Sharon Dryden, Board Chair**  
**DATE: March 9, 2026**  
**SUBJECT: Approve Temporary Salary Increases via a Budget Modification**

Agency on Aging Area 4 (AAA4) is actively addressing the departure of staff in two key leadership positions: the Fiscal Administrator (Kellie Bruton, effective 2/23) and the Executive Director (Pam Miller, effective 2/27). The Agency's Planning Administrator (Will Tift) is temporarily filling both roles with significant assistance from fellow staff.

There are efficiencies in having one individual assume both of these roles, particularly with respect to attending key meetings. Additionally, non-essential projects have been temporarily paused. For these reasons, it is possible to continue key responsibilities while also realizing substantial, temporary salary savings for the Agency.

**Fiscal Administrator**

The Fiscal Administrator was earning an annual salary of \$113,204. The recommendation for Board action is to save half this amount and to disperse the remainder in a manner that reflects the current distribution of job duties. The Pay Period (PP) occurs every two (2) weeks; twenty-six (26) times annually.

Controller (J. Hassouna): 65% of balance = \$36,791 Annual; \$1,415 per PP  
Planning Administrator (W. Tift): 5% of balance = \$2,830 Annual; \$109 per PP  
SUBTOTAL: **70% of balance** = \$39,621 Annual; \$1,524 per PP

These temporary salary adjustments shall take effect retroactively on February 23, 2026, and unless discontinued sooner, they shall automatically expire two (2) weeks following the first day of employment of a new Fiscal Administrator to allow time for cross-training. During this temporary period, individual responsibilities will be as follows:

- Temporary Fiscal Administrator Responsibilities:
  - Controller – Complex work including: developing and recommending fiscal policies, procedures, and controls; preparing and reviewing fiscal forecasts and reports; projecting revenue and expenditures for personnel, operating, fixed assets and other expenses; and, interpreting and explaining financial data and fiscal regulations and procedures to managers and others.
  - Planning Administrator – Review and Approve Payroll Expenditures

From the allocations stated above, the remaining **30%** of balance would be permanently assigned to the Assistant Controller position which has been inactive. This would ensure ongoing support for the Controller. This portion equates to \$16,981 Annual; \$653 per PP.

For clarity, the internal chain of command shall be as follows:

- All AAA4 fiscal staff report to the Controller (Hassouna)
- The Controller (Hassouna) reports directly to the Acting Executive Director (Tift)

### **Executive Director**

The Executive Director was earning an annual salary of \$186,076. Once again, the recommendation for Board action is to save half this amount and to disperse the remainder in a manner that reflects the current distribution of job duties.

Planning Administrator (W. Tift): 50% of balance = \$46,519 Annual; \$1,789 per PP

Assistant Director (J. Bates): 25% of balance = \$23,260 Annual; \$895 per PP

Program Administrator (A. Houghton): 10% of balance = \$9,304 Annual; \$358 per PP

Program Administrator (N. Vasquez): 10% of balance = \$9,304 Annual; \$358 per PP

Operations Manager (S. Martinez): 5% of balance = \$4,652 Annual; \$179 per PP

SUBTOTAL: 100% of balance = \$93,039 Annual; \$3,579 per PP

These temporary salary adjustments shall take effect retroactively on February 27, 2026, and unless discontinued sooner, they shall automatically expire two (2) weeks following the first day of employment of a new Executive Director to allow time for cross-training. During this temporary period, individual responsibilities will be as follows:

- Temporary Executive Director Responsibilities:
  - Planning Administrator – Serve as leader and chief spokesperson for the Agency, including: close coordination with the Board Chair and Executive Committee to maximize stability during this transition; day-to-day oversight of the Agency’s programs, projects and initiatives; providing organizational direction and mission delivery; and, inspiring AAA4’s team of 60+ employees.
  - Assistant Director (J. Bates) – Increased role supporting the Acting Executive Director, including but not limited to: transition planning and implementation; assuring compliance with fiscal and legal requirements; and, representing the Agency at internal and external meetings and gatherings in the absence of the Acting Executive Director.
  - Program Administrator (A. Houghton) – Increased role overseeing the Agency’s efforts to plan, secure and administer revenue streams outside of traditional Older Americans Act services.
  - Program Administrator (N. Vasquez) – Increased role in budget development, revision and implementation for in-house services; and, designation as AAA4’s Emergency Preparedness Coordinator.
  - Operations Manager (S. Martinez) – Increased administrative support to the Acting Executive Director, particularly regarding Advisory Council and Governing Board meetings and activities.

*Continued on Next Page*

**Disclaimers**

All of the temporary salary adjustments outlined above shall be reviewed by the Governing Board monthly and shall be adjusted as necessary to reflect the true distribution of job duties. In addition:

- Temporary salary adjustments are subject to monthly review.
- Adjustments are not a contractual right and may be discontinued at any time.
- Continued receipt depends on satisfactory job performance.
- Temporary salary adjustments can be terminated at any time for any reason.

**Summary Table of All Affected Staff**

Will Tift	Current: \$118,145   Increase: \$49,349   Total: \$167,494
Julie Bates	Current: \$106,197   Increase: \$23,260   Total: \$129,457
Jennifer Hassouna	Current: \$86,486   Increase: \$36,791   Total: \$123,277
Anson Houghton	Current: \$113,349   Increase: \$9,304   Total: \$122,653
Nancy Vasquez	Current: \$118,157   Increase: \$9,304   Total: \$127,461
Sara Martinez	Current: \$85,995   Increase: \$4,652   Total: \$90,647
<i>Assistant Controller</i>	<i>To Be Determined   Increase: \$16,981   To Be Determined</i>

**Voting**

This item modifies the previously approved budget. A roll call vote is required.

**ACTION ITEM VII. C.**

**TO:** AAA4 GOVERNING BOARD  
**FROM:** Will Tift, Acting Executive Director  
**DATE:** March 9, 2026  
**SUBJECT:** Approve County Match Requests for SFY 2026-27

AAA4's Joint Powers Agreement (JPA) requires each of the seven counties to make annual contributions to support the administration of the Agency. These funds are used to meet the Federal matching requirements to receive Older Americans Act dollars and to augment the in-house operating budget. As stipulated in the JPA, each county's share of the total match amount is proportional to the ratio of people age 60 and older who are estimated to be residing in the service area each year.

The attached table (Attachment A) shows that the older adult population in our region is projected to increase by 13,963 people during the next State Fiscal Year, according to the most recent California Department of Finance figures.

The table also reflects a request for a 4-cent increase in the match rate (from \$1.35 per person to \$1.39 per person). This increase is due to the change in the California Consumer Price Index.

This year's county match assures the Agency will meet the minimum required match amount that is projected for SFY 2026-27 (based on the budget figure for the current SFY) and provides operating capital for the Agency.

This item requires a roll call vote.

## COUNTY MATCH CONTRIBUTIONS

### Calculations for SFY 2026-27

Current State Fiscal Year (2025 - 2026)								
County Population Figures				Current Match				
County	Dept. of Finance 60+ Population Projection for 2025	Change in 60+ Population (CY 2025 to 2026)	Change in CA CPI	Per Capita Rate	Change in Matching Funds			SFY 2025-2026 Matching Funds (\$1.35 per capita)
					Due to Population Change	Due to Rate Change	Total Change	
Nevada	38,906	(2,487)	3.26%	\$1.35	\$ (3,357)	\$ 1,656	\$ (1,701)	\$ 52,772
Placer	116,331	(1,918)	3.26%	\$1.35	\$ (2,589)	\$ 4,730	\$ 2,141	\$ 157,590
Sacramento	346,033	(5,094)	3.26%	\$1.35	\$ (6,877)	\$ 14,045	\$ 7,168	\$ 466,156
Sierra	1,366	(178)	3.26%	\$1.35	\$ (240)	\$ 62	\$ (178)	\$ 1,854
Sutter	21,589	(1,772)	3.26%	\$1.35	\$ (2,392)	\$ 934	\$ (1,458)	\$ 28,987
Yolo	41,690	(4,415)	3.26%	\$1.35	\$ (5,960)	\$ 1,844	\$ (4,116)	\$ 56,558
Yuba	15,500	(640)	3.26%	\$1.35	\$ (864)	\$ 646	\$ (218)	\$ 20,994
<b>Total</b>	<b>581,415</b>	<b>(16,504)</b>			<b>\$ (22,279)</b>	<b>\$ 23,917</b>	<b>\$ 1,638</b>	<b>\$ 784,911</b>

Next State Fiscal Year (2026 - 2027)								
County Population Figures				Proposed Match				
County	Dept. of Finance 60+ Population Projection for 2026	Change in 60+ Population (CY 2026 to 2027)	Change in CA CPI	Per Capita Rate	Change in Matching Funds			SFY 2026-2027 Proposed Matching Funds (\$1.39 per capita)
					Due to Population Change	Due to Rate Change	Total Change	
Nevada	39,575	669	3.07%	\$1.39	\$ 907	\$ 1,330	\$ 2,237	\$ 55,009
Placer	119,967	3,636	3.07%	\$1.39	\$ 4,926	\$ 4,239	\$ 9,164	\$ 166,754
Sacramento	353,332	7,299	3.07%	\$1.39	\$ 9,833	\$ 15,143	\$ 24,975	\$ 491,131
Sierra	1,383	17	3.07%	\$1.39	\$ 23	\$ 45	\$ 68	\$ 1,922
Sutter	22,361	772	3.07%	\$1.39	\$ 1,037	\$ 1,058	\$ 2,095	\$ 31,082
Yolo	42,937	1,247	3.07%	\$1.39	\$ 1,692	\$ 1,433	\$ 3,124	\$ 59,682
Yuba	15,823	323	3.07%	\$1.39	\$ 437	\$ 562	\$ 1,000	\$ 21,994
<b>Total</b>	<b>595,378</b>	<b>13,963</b>			<b>\$ 18,855</b>	<b>\$ 23,810</b>	<b>\$ 42,664</b>	<b>\$ 827,575</b>

**ACTION ITEM VII. D.**

**TO:** AAA4 GOVERNING BOARD  
**FROM:** Will Tift, Acting Executive Director  
**DATE:** March 9, 2026  
**SUBJECT:** Approve Resolution #332 re: Sacramento County Match Request

The County of Sacramento requires AAA4 to submit an approved Board Resolution in support of the annual County Match request.

Resolution #332 authorizes the Acting Executive Director to enter into such an agreement on behalf of AAA4 for SFY 2026-27, including any amendments.

This item requires a roll call vote.

**A4AA GOVERNING BOARD**

**RESOLUTION NO. 332**

**Agreement with County of Sacramento Department of Child, Family and Adult Services (DCFAS) Senior and Adult Services for Match contribution FY 2025-26 Funds**

WHEREAS, a proposed Agreement No. \_\_\_\_\_ with the COUNTY OF SACRAMENTO for the delivery of services by this organization has been determined to be in the best interest of AREA 4 AGENCY ON AGING (A4AA) by its duly constituted Governing Board.

NOW, THEREFORE, BE IT RESOLVED that the person named below is authorized to negotiate and execute on behalf of the agency, said Agreement and all documents pertaining to this Agreement including all subsequent amendments for SFY 2025-2026, and to submit claims for reimbursement and other financial reports required by said Agreement.

AND FURTHERMORE, the signatures recorded below are the true and correct signatures of the designated individuals.

**AUTHORIZED TO EXECUTE CONTRACT:**

**AUTHORIZED TO SUBMIT CLAIMS:**

ACTING EXECUTIVE DIRECTOR

CONTROLLER

**VI. TITLE**

**VII. TITLE**

Will Tift

Jennifer Hassouna

**NAME (Please print)**

**NAME (Please print)**

**VIII. SIGNATURE**

**IX. SIGNATURE**

**CERTIFICATION**

ON MOTION OF member \_\_\_\_\_, seconded by member \_\_\_\_\_, and adopted by a majority vote of duly constituted quorum of the Area 4 Agency on Aging Governing Board, I certify that I am the duly qualified and acting Secretary of Area 4 Agency on Aging (A4AA) Governing Board, a duly organized and existing California **Joint Powers Authority with a non-profit Agency**. The foregoing is a true copy of a resolution adopted by the Governing Board of said agency, at a meeting legally held on, March 13, 2026 and entered into the minutes of such meeting, and is now in full force and effect. Normally scheduled meetings of the Governing Board are held each second Friday of each month.

\_\_\_\_\_  
Supervisor Sharon Dryden, Chair      Date  
A4AA Governing Board

\_\_\_\_\_  
Leesa Klotz, Secretary      Date  
A4AA Governing Board

**ACTION ITEM VII. E.**

**TO: AAA4 GOVERNING BOARD**

**FROM:** Will Tift

**DATE:** March 9, 2026

**SUBJECT: Adopt Resolution No. 333 re: Dignity/Common Spirit Grant Award**

In 2025, AAA4 Staff submitted a successful grant application in the amount of \$100,000 to Dignity/CommonSpirit. Through the Community Health Improvement Grants program, CommonSpirit Health hospitals fund programs and services delivered by collaborating 501(c)3 non-profit organizations to address significant needs in the hospital's community health needs assessments and implementation strategies. Community Health Improvement Grants help to improve community health and enhance local service systems via restricted charitable contributions for defined projects.

Participating hospitals include Dignity Health hospitals in Sacramento and Yolo Counties.

The contract period is April 1, 2026 through March 31, 2027 with the option to apply in subsequent years.

This item requires a roll call vote.



**DISCUSSION ITEM VIII. A.**

**TO: AAA4 GOVERNING BOARD**  
**FROM:** Will Tift, Acting Executive Director  
**DATE:** March 8, 2026  
**SUBJECT: AAA4's Executive Director Position: Transition Planning, Part 1**

AAA4 staff are actively working on a transition plan which includes immediate, short-term and intermediate steps for the Fiscal Administrator position (including the Fiscal Department), for the Executive Director position, and for the Agency as a whole (Board, Council, Staff, Funded Partners, ADRC Partners and Community Partners). The most current information will be shared during the March 13 Board meeting.

**PRESENTATION ITEM VIII. B.**

**TO: AAA4 GOVERNING BOARD**  
**FROM:** Will Tift, Acting Executive Director  
**DATE:** March 9, 2026  
**SUBJECT: Update on AAA4's Fiscal Activities & Financial Statements Explained**

The AAA4 Acting Executive Director will speak to the state of the Agency's Fiscal Team which is led by the Controller (Jennifer Hassouna) who will present the following financial statements:

- Statement of Financial Position (A point-in-time picture of overall fiscal health)
- Statement of Financial Activities (Net income for a specified timeframe)
- Statement of Cash Flows (Cash entering and leaving for a specified timeframe)