



1401 El Camino Avenue, 4th Floor, Sacramento, CA 95815
 Phone: (916) 486-1876 / Fax: (916) 486-9454
 www.agencyonaging4.com

PLACE DATE
 "RECEIVED" HERE

AAA4 Bulletin

TO: AAA4 Funded Partners	NO: A4B2017-01
SUBJECT: Special, State General Fund Title IIIC2 One-Time-Only Funds	DATE ISSUED: January 20, 2017
REFERENCES: CDA PM 16-11	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input type="checkbox"/> ALL <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III C-1 <input checked="" type="checkbox"/> Title III C-2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> HICAP <input type="checkbox"/> OTO <input type="checkbox"/> Other	
PURPOSE OF BULLETIN: <input type="checkbox"/> Amend Policy or Procedure <input type="checkbox"/> Clarification <input checked="" type="checkbox"/> Information:	
FOR INQUIRIES CONTACT: For programmatic, fiscal or data reporting assistance, please contact your Regional Services Specialist. For nutritional assistance, please contact Julie Tharalson, RD	

This Bulletin provides information and direction on Special, State General Fund funding earmarked for home-delivered meals (HDM) for FY 2016-17 and the administrative requirements.. These dollars are classified as One-Time-Only (OTO) and are in addition to “regular” OTO funding.

Allowable Expenditures

These General Fund C2 OTO funds are designated to provide additional meals, which may include emergency or “bonus” meals, or to decrease waitlists where feasible. AAA4 strongly encourages you to consider food insecurity as a factor in the use of these funds to provide meals to HDM recipients.

Meal Requirements

Meals provided through General Fund C2 OTO funds must comply with all current OAA Title IIIC-2 HDM requirements. Meals that comply with these requirements will also qualify for Nutrition Services Incentive Program (NSIP) reimbursement.

Other Funding Requirements

General Fund C2 OTO funds:

- May only be used to augment Title IIIC2 HDM funds and may not be transferred to any other OAA program, such as Title IIIB Supportive Services or Title IIIC-1 Congregate Nutrition Services;
- Shall not be used to supplant other state or federal funds; and
- Must be expended by June 30, 2017.

Quarterly Data Reporting Requirements and Due Dates

Meals provided using these funds should be recorded in GetCare in the acceptable method of recording client data. A separate “fund identifier” of General Fund OTO has been added to record meals provided with the General Fund C2 OTO funding.

Additionally, AAA4 will conduct a brief, quarterly survey to track the number of meals provided; the type of meals (emergency, bonus, breakfast, etc.); whether a wait list, if applicable, was reduced and by how many; and anecdotal stories on the effects of the meals provided for the recipients. This survey will become part of the on-going report cycle due by the 15th of each month for the remaining 2016-17 fiscal year.

The intention of CDA is to use this aggregate data to provide on-going feedback to the State Legislature on the positive effects of these meals provided by the General Fund C-2 OTO funding, thus the emphasis on anecdotal stories that demonstrate an impact on the food insecurity of this vulnerable population. Additionally, CDA has encouraged a creative approach to providing meals utilizing these funds; AAA4 encourages you to discuss your plan with your Regional Services Specialist.

Effective Date:

Funded Partners may begin using this additional funding effective January 1, 2017. This funding will be noted in a separate line item in the contract amendment.

Technical Assistance:

For programmatic, fiscal or data reporting assistance, please contact your Regional Services Specialist. For nutritional assistance, please contact Julie Tharalson, RD.