

Yuba Sutter Meals on Wheels - Meal Production Questions and Answers 2024

Q1. I need clarification on line item 7 of the application, please. I'm unsure how to fill out this section and would appreciate assistance or an example to guide me.

A1. Under question 7 of the application, applicants must identify annual costs per each category and include a brief narrative. Applicants must show appropriation of the cost covered by the amount of requested funds and indicate the actual costs.

For example: Applicant A is requesting a total of \$100,000 grant funds - see details in table below:

Cost Categories	Brief description of Cost	Actual Cost	Cost to be Covered by the Grant/Requested Funds
Personnel- Paid & In-kind	Plan to use existing 2 staff members and numerous local Yuba College culinary program volunteers to prepare meals each week	25,000	18,000
Insurance	Increase in insurance coverage to meet the contract requirements	550	500
Nutrition/Food	Cost of food for the proposed meals (actual cost may be higher over time due to inflation, etc.)	85,000	80,000
Other Cost	Food containers, bags, food thermometers, etc.	2000	1500
TOTAL Expenses:		112,550	100,000

Q2. What is a reasonable distance for YSMOW delivery drivers to travel to pick up meals at the Vendor site?

A2. All meals must be delivered within a 2-hour window (from the time meals are picked up at a food vendor to the last meal delivery / drop off), unless a food vendor plans to use a temperature-controlled vehicle, i.e., refrigerated van, in that case the distance can be further than 2-hours per route. The routes can be created based on the service area and/or the number of meal recipients in the specific area - AAA4 can assist with mapping and creating delivery routes.

Q3. Does YSMOW have, or are you willing to provide, a centralized cold storage site within the YSMOW area that meals can be delivered to by the vendor and distributed to drivers ?

A3. MOW YS program doesn't currently have a centralized cold storage site, all prepared meals must be picked up directly at a food vendor facility during the day(s) and time(s) that work best for the food vendor and MOWYS program. (Pick-up days should be set between Monday and Friday.)

Q4. Is YSMOW open to receiving daily bulk deliveries to a destination of your choosing where distribution to drivers can be facilitated? Possibly a Congregate site?

A4. No. MOW YS program doesn't currently have a distribution site or a central congregate site - the volunteer drivers must be able to pick-up meals directly at a food vendor facility. Food vendor(s) may propose meal pick-ups before or after opening hours if meal pick-up is not available during regular hours, and/or can direct our volunteer drivers to pick-up prepared meals by entering facility through the backdoor or other more suitable location at a food vendor facility.

Q5. Are you looking for the Vendor's Cost for the listed Categories, or the price being charged to YSMOW for each category?

A5. The "Actual Cost" column should indicate the actual vendor costs in each of the listed row categories. The column "Cost to be Covered by the Grant/Requested Funds" should indicate costs charged to the Grant/Requested Funds and how these AAA4 Funds would be appropriated in each of the categories listed in rows.

Q6. Do you want the per/meal breakdown, or a total cost for the entire bid quantity?

A6. In this section, we are interested in the costs related to the entire proposed bid quantity. (The cost per meal should be indicated under the application question 2. part b.)

Q7. Please explain "Cost to be Covered by the Grant/Requested Funds."

A7. The total "Cost to be Covered by the Grant/Requested Funds" is equal to your total proposed bid amount. This column must break down how the total amount of your proposed bid will be used in each category, i.e. food cost =\$85,000, insurance =\$500, etc.

For example, if the food vendor proposes a total bid of \$100,000 then a \$100,000 is the total Cost to be Covered by the Grant/Requested Funds.

Q8. Is bidding on the pricing of 3 meals per day (breakfast, lunch, or dinner)? Can you provide clarification?

A8. All meals could be lunch or dinner option. They get 5 meals per week, can be eaten any time in the day. Preferred lunch and dinner entrees.

Q9. Is AAA4 planning to award more than one (1) contract?

A9. Open to award one or more vendors.

Q10. If we want to put in a bid for the whole contract but willing to also put another bid for half the contract amount, do we need to submit two applications?

A10. Please submit one bid for the Yuba-Sutter Meals on Wheels Program.

Q11. Will AAA4 hold a taste testing or meal presentation event or is it based on the information submitted online?

A11. Everything is based on the application submitted.

Q12. Will extra documentation be accepted with our proposals? (i.e. pictures, packaging materials)

A12. It will be discarded.

Q13. For clarification, recipients are only getting five (5) meals out of 21 meals in the week?

A13. Each of the 260 participants receives 5 meals a week. We are providing around 1300 meals per week to everyone.

Q14. Would meals be delivered outside the city limits Yuba City and Marysville?

A14. Yes.

Q15. Are we allowed to have the information of how many participants are in the delivery areas ahead of time to consider if we can add delivery for this program?

A15. No. This would be the second step in the application.

Q16. #2 Description of meals. Are we submitting 5 different menus?

A16. We would like to see five (5) varieties of meals that you are proposing to serve to the participants. This can be submitted as a separate attachment to the application.

Q17. Drewski's Brick & Mortar 1 Catering contact information

A17. info@drewskis.com or (916) 502-0474